Chichester and District Society of Model Engineers Ltd.
Portable Track Booking Request Form

Event organiser:
Address:
Telephone number:
Email address:
Date, time and duration of Event:
Location of Event:

The Event Organiser provides:

1. A firm, flat rectangular site (preferably grass) approximately 3m wide by 50m to 70m long with vehicular access.
2. Mains water supply

CDSME, the "Society", provides:

1. Up to 60m (200ft) of portable track
2. Two passenger carrying trucks (capacity up to 10 people) together with sufficient locomotives and competent drivers to maintain a continuous service
3. Transport of all equipment to and from the site and sufficient manpower to erect and dismantle the equipment.
4. Crowd barriers
5. Public liability insurance cover
6. An officer of the day to control portable track operations and stewards to control passengers and collect fares (normally £1.50 for two return trips)

The Society requires a donation of £325 (per day) for providing the portable track at your event of which £100 (per day) is payable with your booking. The balance is due no later than 1 month before the date of the Event. Failure to pay the balance may result in cancellation of the booking and retention of the deposit by the Society

The Society reserves the right to inspect the site prior to accepting the booking. Should your booking be accepted the date, time and duration of the Event and the agreed site location may only be changed with the Society's agreement. Failure to do so may result in the Society cancelling the booking and retaining the deposit.

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I/We hereby agree to abide by the above conditions and enclose deposit of £100 (per day)	
Organiser:	Date:

Email completed form to webmaster@cdsme.co.uk and pay electronically to Barclays Bank, Sort Code 20-20-62, A/C No.50783080 with your name in the reference. Account Name ; Chichester & District Society of Model Engineers Ltd.

Alternatively please send completed form with cheque payable to CDSME Ltd to The Treasurer, CDSME Ltd, Blackberry Lane, Chichester PO19 7FS. The deposit will only be refunded if the Society is unable to accept your booking.